



## HEADTEACHER

Mark E Garbett MA M.Ed NPQH

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21<sup>st</sup> October 2011

Dear Parent(s)/Guardian(s),

It has been a pleasure to see students make a productive start to the school year.

### TERM DATES – 2012 / 2013

Please find the dates for the academic year 2012-2013 overleaf.

### COST OF A SCHOOL LUNCH

In September 2010 the price for the main course of a school lunch was increased by 5p, i.e. 3%, to £1.80. This was less than the increase in costs of raw materials during the previous year, and costs of raw materials (but not wages) have increased significantly since. We are now obliged to increase the charge; from 31<sup>st</sup> October the price will become £2.00.

### WORK EXPERIENCE

Once GCSE examinations have been completed Year 11 students participate in a week's work experience placement. Students are able to organise their own placements or can request the school to find them a placement. Health and safety regulations apply to these placements so it is becoming increasingly difficult to provide 180 places every year. Many of the school placements on offer by the school are provided by parents in their own place of work, but we are always looking for more. I would be most grateful if parents who are able to offer students the opportunity to spend a week observing and gaining experience in a work environment could offer a place. If so please contact the member of staff with responsibility for Work Experience, Mrs Piccirillo, at [pic@latymer.co.uk](mailto:pic@latymer.co.uk).

### SOCIETY SPEAKERS

Sixth Form students lead a number of thriving academic societies covering subjects such as Politics, Law, Medicine, Economics, History, Literature, Philosophy, Sociology, Psychology, Environment, Media and we are always keen to welcome guest speakers. If you have experience in any of the areas mentioned and you would like to help, or you have willing contacts, we would be delighted to hear from you. We would also be interested to hear from anybody with experience in the following fields; archaeology, anthropology, engineering, architecture and university admissions. Please contact Mr Wakefield, Deputy Head, at [wke@latymer.co.uk](mailto:wke@latymer.co.uk).

### APFLS WINTER QUIZ

The first social event organised by the APFLS is the winter quiz, Saturday 3<sup>rd</sup> December. Please find a flyer attached.

### GOVERNING BODY POLICY UPDATES

The governing body have a schedule to update policies on a regular basis, a few each year. This term they approved policies on 16-19 Bursary Fund and Drugs. These will shortly be available on the intranet.

### VACANCY FOR ADMINISTRATIVE OFFICER/SIXTH FORM STUDY SUPERVISOR

This post will be advertised soon, on the school website and in the local press, to start later this term. Applications from suitably qualified parents are welcome.

## EXTERNAL EXAMINATIONS

A number of students attend lessons, typically on Saturdays, in other centres for particular subjects and parents towards the end of the year make requests for absence in order to take external examinations at other centres. Sometimes this requires more than one day's absence due to rehearsals or a series of examinations. Although we understand students' desire to take examinations in subjects of personal interest to them that we may not be able to offer at Latymer we ask that parents write to me *before 31<sup>st</sup> October 2011* so that we can discuss the extra pressure that this puts on a student and any absences that may be required. Parents considering this should please read the Examination Policy for Non Curriculum Entries (NCE) which can be found at <http://www.latymer.co.uk/noticeboard/policies.aspx>.

## CATCHING UP MISSED LESSONS

Latymer students have very high attendance to school. Sometimes missing lessons is unavoidable. Many teachers use software for lessons which is specific for the interactive whiteboard. There is a free viewer at <http://express.smarttech.com> Students are encouraged not only to speak to peers about work missed and complete any tasks set by the teacher but also to read through the slides from the lessons.

Yours sincerely

Mark E Garbett  
Headteacher

# TERM DATES FOR 2012 - 2013

<b>AUTUMN TERM:</b>	<i>Tuesday, 4<sup>th</sup> September – Thursday, 20<sup>th</sup> December</i>
Staff Training Day	Monday 3 <sup>rd</sup> September
Staff Training Day	Friday, 28 <sup>th</sup> September
Half Term holiday:	Monday, 29 <sup>th</sup> October – Friday, 2 <sup>nd</sup> November
Staff Training Day:	Monday, 26 <sup>th</sup> November
<b>SPRING TERM:</b>	<i>Monday, 7<sup>th</sup> January – Thursday 28<sup>th</sup> March</i>
Half Term holiday:	Monday, 18 <sup>th</sup> February – Friday, 22 <sup>nd</sup> February
<b>SUMMER TERM:</b>	<i>Monday, 15<sup>th</sup> April – Wednesday, 24<sup>th</sup> July</i>
Staff Training Day:	Friday, 26 <sup>th</sup> April
Bank Holiday:	Monday, 6 <sup>th</sup> May
Half Term holiday:	Monday, 27 <sup>th</sup> May – Friday, 31 <sup>st</sup> May
Staff Training Day:	Tuesday, 25 <sup>th</sup> June