



## Headteacher

Mark E Garbett MA M.Ed NPQH

e-mail: [office@latymer.co.uk](mailto:office@latymer.co.uk)  
Homepage: [www.latymer.co.uk](http://www.latymer.co.uk)

Dear Parents/Carers,

Thursday 20<sup>th</sup> October 2011

### ***Year 11 Options Evening Monday 7<sup>th</sup> November 2011***

I am writing to invite you and your son/daughter to the Year 11 Options Evening on Monday 7<sup>th</sup> November. The options process for year 11 students choosing their A' level subjects is run during the Autumn and Spring Terms. It will be familiar to most of you as it is similar to that followed for the Year 9 GCSE options procedure.

During the Autumn Term Mr Wakefield (Deputy Head, Sixth Form) and some Sixth Form students will give an assembly informing students about the options process, some potential pitfalls and helpful advice. Mr Wakefield will visit all Year 11 forms during the Autumn Term to provide information on degree choices and the required A' levels for specific choices, stressing the importance of making the correct choice now. There will be an assembly to explain the process to Year 11 on Thursday 20<sup>th</sup> October.

Students will choose four subjects to study at AS level. Most students will continue to study three subjects at A2 level in line with the expectation for University entrance; these should be selected carefully. Some students will have a definite career path in mind which will determine which subjects they will take. For many students this choice will be more open and there are several factors to consider. These will include the nature of the subject, enjoyment of the subject and the wish to consider studying this subject further in Higher Education. To help you and your daughter/son we hope to offer as much information as we can, although the ultimate choice is yours. We offer places to external candidates on the basis of the availability of places after our year 11 students have made their choices. Popular subjects will fill these places and requests for transfers will be considered, but cannot be guaranteed later in the year.

The Options Evening is an opportunity to gather information about the nature of the subjects taught at Latymer, the style of teaching and assessment and the possible application or relevance of the subjects in a later career. Departments will deliver a programme of presentations or consultations (a chance to look at information and talk to the subject staff). The programme is attached along with a timetable for you to complete to help you to plan your evening. Please be aware that this is a busy evening. To gain the most from this opportunity I advise you to ensure that you are familiar with the information available on the Latymer website ([www.latymer.co.uk](http://www.latymer.co.uk)), and from the parents' page Year 11 on Latymer Plus. The programme for Monday 7<sup>th</sup> November can be found along with copies of the presentations delivered to students in assemblies by myself and Mr Wakefield, and may be downloaded by parents/carers and students. Information can be found under the following headings:

***Life in the Sixth Form***  
***The Key Stage 5 Curriculum***  
***Enrichment Activities***  
***The Key Stage 5 timetable***  
***Examination Results***  
***Entry to the Sixth Form***  
***Options Timeline***  
***Options advice and guidance***  
***Options Evening***  
***Commonly Asked Questions***  
***Subject Descriptions***  
***A' level Options and Degree Choices***

The structure of the evening is as follows:

- 18.00 – 18.20: An introductory talk about the options process- SEWARD STUDIO
- 18.30 – 20.30: A programme of presentations by academic departments.
- 20.10 - 20:30: A **repeat** of the introductory talk about the options process- SEWARD STUDIO

The Headteacher (Mr Garbett), Deputy Head-Sixth Form (Mr Wakefield) and I will be in the Small Hall from 18.30 to answer individual questions.

Careers advisory staff will be in the Careers Room.

Refreshments can be purchased from APFLS volunteers at the servery in the Small Hall.

I would also like to take this opportunity to inform you of key dates in the progression of Year 11 to the Latymer Sixth Form:

<b>Thursday 20<sup>th</sup> October</b>	Year 11 Options Assembly including details of times for internet access & the options process
<b>Monday 7<sup>th</sup> November:</b>	Year 11 Options Evening.
<b>Monday 7<sup>th</sup> November:</b>	Year 11 students may begin to complete the options form online.
<b>Monday 7<sup>th</sup> November – Friday 18<sup>th</sup> November:</b>	Year 11 have sole use of ICT room C21at lunchtimes to explore information.
<b>Week beginning</b>	
<b>Monday 28<sup>th</sup> November:</b>	Options form completed on line during private study periods
<b>Friday 2<sup>nd</sup> December:</b>	Deadline for students to make their provisional option choices & complete the options form.
<b>Tuesday 6<sup>th</sup> December:</b>	Copy of the options form sent home to be signed.
<b>Friday 9<sup>th</sup> December:</b>	Signed completed copy of the options form returned to school.
<b>End of April:</b>	Letter confirming a place in the Sixth Form & informing about progress in the options process.
<b>End of August:</b>	Students confirm their intention to attend the Sixth Form.

***Students do not have to wear school uniform to the Year 11 Options Evening.***

Yours sincerely,



Linda Beskeen  
Deputy Head (Curriculum)

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### Your timetable for the evening

<b>Time</b>	<b>Subject</b>	<b>Venue</b>
<b>6:00pm- 6:20pm</b>	Question & Answer session for <b>Latymer</b> students	Seward Studio
	Information session for <b>external</b> candidates	Great Hall
<b>6:30pm- 6:50pm</b>		
<b>6:55pm- 7:15pm</b>		
<b>7:20pm- 7:40pm</b>		
<b>7:45pm- 8:05pm</b>		
<b>8:10pm- 8:30pm</b>		
	2 <sup>nd</sup> (repeat) Question & Answer session for <b>Latymer</b> students	Seward Studio
	2 <sup>nd</sup> (repeat) Information session for <b>external</b> candidates	Great Hall

# Timetable

External Candidates ONLY	Information Sessions	Great Hall 6.00pm – 6.20pm and 8.10pm – 8.30pm
Latymer students ONLY	Question and Answer Sessions	Seward Studio 6.00pm – 6.20pm and 8.10pm – 8.30pm
All Candidates	Individual questions throughout the evening	Small Hall
All Candidates	Subject presentations and consultations	Each subject will deliver a presentation or consultation in the room shown on the subject timetable  6.30pm to 8.30pm  The last presentation begins at 8.10pm

***To avoid disruption please do not walk in and out of timetabled presentations***

Careers advisory staff will be in the Careers Room; there will be computers available in this room for you to access the intranet and internet.

***For general information please see the staff in the Small Hall***

***Refreshments will be available in the Small Hall, courtesy of the APFLS.***

## Subject Timetable

### Timetabled Presentations (P)

In these sessions the subject specialist will give details of

- the syllabus taught, its demands and controlled assessment
- the teaching methodology.
- pre-requirements of a course.
- student perceptions of the course.
- There will also be an opportunity for questions

### Consultation Sessions (C)

In other rooms, the subject specialist will be available for the period indicated (marked C).

Here the specialist will be available to answer individual queries about their subject.

TIME Presentation (P) Consultation (C)	6.30pm- 6.50pm	6.55pm- 7.15pm	7.20pm- 7.40pm	7.45pm- 8.05pm	8.10pm- 8.30pm
<b>Art</b>	C - A23	C - A23	C - A23	C - A23	C - A23
<b>Biology</b>	P - L42	P - L42	P - L42	P - L42	P - L42
<b>Chemistry</b>	P - L46	P - L46	P - L46	P - L46	P - L46
<b>Critical Thinking</b>	P – PA7	P – PA7	P – PA7	P – PA7	P – PA7
<b>Design Technology</b>	C - T13 T15	C - T13 T15	C - T13 T15	C - T13 T15	C - T13 T15
<b>Textiles</b>	C – T18	C – T18	C – T18	C – T18	C – T18
<b>Drama &amp; Theatre Studies</b>	P - PA1	P - PA1	P - PA1	P - PA1	P - PA1
<b>Economics</b>	P - Rm 52 C – Rm 56	P - Rm 52 C – Rm 56	P - Rm 52 C – Rm 56	P - Rm 52 C – Rm 56	P - Rm 52 C – Rm 56
<b>English</b>	P- Rm 3	P- Rm 3	P- Rm 3	P- Rm 3	P- Rm 3
<b>Latin</b>	P- Rm 34	P- Rm 34	P- Rm 34	P- Rm 34	P- Rm 34
<b>French</b>	P - Rm 30	P - Rm 30	P - Rm 30	P - Rm 30	P - Rm 30
<b>German</b>	P - Rm 28	P - Rm 28	P - Rm 28	P - Rm 28	P - Rm 28
<b>Russian</b>	P - Rm 29	P - Rm 29	P - Rm 29	P - Rm 29	P - Rm 29
<b>Geography</b>	P- Rm 27	P- Rm 27	P- Rm 27	P- Rm 27	P- Rm 27
<b>Government &amp; Politics</b>	P – Rm 10	P – Rm 10	P – Rm 10	P – Rm 10	P – Rm 10
<b>History</b>	P – Rm 8	P – Rm 8	P – Rm 8	P – Rm 8	P – Rm 8
<b>Maths</b>	P - Rm 53a Rm 57 Rm 64	P - Rm 53a Rm 57 Rm 64	P - Rm 53a Rm 57 Rm 64	P - Rm 53a Rm 57 Rm 64	P - Rm 53a Rm 57 Rm 64
<b>Media</b>	P - PA6	P - PA6	P - PA6	P - PA6	P - PA6
<b>Music</b>	P/C - PA17	P/C - PA17	P/C - PA17	P/C - PA17	P/C - PA17
<b>Physical Education</b>	C - SH3 Sports Hall	C - SH3 Sports Hall	C - SH3 Sports Hall	C - SH3 Sports Hall	C - SH3 Sports Hall
<b>Physics</b>	P - L 41	P - L 41	P - L 41	P - L 41	P - L 41
<b>Religious Studies: Philosophy &amp; Ethics</b>	C - Rm 11	C - Rm 11	C - Rm 11	C - Rm 11	C - Rm 11
<b>Sociology</b>	C - SH1 Sports Hall	P - SH1 Sports Hall	C - SH1 Sports Hall	P - SH1 Sports Hall	C - SH1 Sports Hall